

Mt. Juliet, Tennessee

Mt. Juliet Parks & Recreation
1075 Charlie Daniels Pkwy.
Mt. Juliet, TN 37122



Agenda - Final

Tuesday, March 3, 2026

6:00 PM

Charlie Daniels Park

Parks and Greenways Board

1. Call to Order and Declare a Quorum Present
2. Parks Board Members Appointed by City Commission
3. Approval of Minutes
 - 3A. January Minutes

Attachments: [March 3 Parks Board Minutes](#)
4. Citizen Comments
5. Special Presentations
6. Parks Director Report
7. Old Business
 - 7A. Facility Fees
 - 7B. Ava's Splash Pad
 - 7C. Teen Center
8. Friends of Mt. Juliet Parks 501c3
 - 8A. Vote to dissolve non profit
 - 8B. Approve distribution of available funds
9. Adjournment

[1586](#)



Mt. Juliet, Tennessee

Staff Report

2425 North Mt. Juliet Rd
Mt. Juliet, TN 37122

File #: 1586

Agenda Date: 3/3/2026

Agenda #: 3A.

Title:

January Minutes

MT. JULIET PARKS BOARD MEETING MINUTES

SUBJECT: Bi-Monthly Board Meeting

MEETING DATE: January 6, 2026

LOCATION: Charlie Daniels Park (CDP) – Community Center

ATTENDEES:

Parks Board	Present	Not Present
Tina Hutsenpiller / Chairperson	X	
Dave Schilling / Secretary	X	
Taryn Tarter	X	
Adrian Muniz III	X	
Ross Hayes	X	
Terri Atwood	X	

City Staff, Commissioners, Other Guests	Present	Not Present
Ross Hudson, Parks Director	X	
Jennifer Diekmann, Parks Director Assistant	X	
Bill Trivett, City Commissioner	X	
Others / Guests: None		

1. Meeting started at approximately 6:00 pm.
2. The November 4, 2025 Parks Board meeting minutes were approved.
3. **Announcements** – Tina shared that Ross Hudson has been named the official Parks Director (removed the “interim” tag).
4. **Citizens’ Comments:**
 - a. None present. It was noted that Amy Rider (presenter in past meetings) has been out with a group to remove invasive vegetation from the Cedar Creek Greenway.
5. **Special Presentations:**
 - a. None present. It was noted that a future Eagle Scout project may be looking at drop boxes at Veterans Park
6. **Election of Board Officers (2026)**
 - a. The following positions were nominated to serve in 2026
 - i. Chairperson - Tina Hutsenpiller
 - ii. Vice Chairperson - Adrian Muniz
 - iii. Secretary - Dave Schilling
 - b. After discussion, a motion was made, seconded and all nominations unanimously approved

7. Park Director's Report:

- a. The MJ Christmas Parade went very well. They had 120 entries with 99 floats plus dignitaries. Noted some post-event comments such as some trucks not decorated with a Christmas theme, moving the viewing stage in another location with the upcoming anniversary focus, perhaps adding a snow making machine at the parade end.
- b. Christmas Trees in the Park. Had a good participation but looking to make it more visible in the future. Noted that Huntsville will see up to 450 trees. Cost is \$100/tree and benefits the Big Brothers organization.
- c. Father/Daughter dance is scheduled for Feb. 7. Two dances scheduled (the 5-7 pm time is sold out, 1-3 pm has 11 seats left)
- d. Teen Center – looking to install arcade games soon. After internal discussion, the Parks Department is questioning whether that is the best use of the meeting room at the CDP community center. Suggest limiting the teen hours from 2:30 pm – 5:00 pm Monday thru Friday to keep space available for other purposes at other times.

8. Old business

- a. None.

9. New Business: Mt. Juliet Parks Facility Fee Review

- a. Ross noted that space fee schedules were last updated in 2009 to 2016 and with some language redacted from the 2021 City Ordinance. Ross stated he would like recommendations from the Parks Board to present to the City Commission within the next week. Minimum action is to officially retain the current rates.
- b. The current fee schedules were reviewed along with proposed changes. Fees are intended to help pay for maintenance needs.
- c. Ava Splash Pad – currently free to use. The previous concern with daycare buses outside of Mt. Juliet over-running the facility did not materialize last year.
- d. Activity Center is open but with no fulltime employees assigned. Discussed adding a 25% surcharge for users located within the county and 50% surcharge for others outside of the county. Use by businesses may need their own fee structure – such as holding public seminars. The Parks Department has standardized forms when renting spaces and a \$500 cleanup fee can be imposed.
- e. Discussed Community Center fee levels for individual and family memberships along with an initial signing fee of \$20 and annual fees at \$100. This comes with signed Codes of Conduct. It was noted that some leagues using the community center have been charged different rates and should also be reviewed.
- f. After further discussions, it was agreed the Parks Department would email their list of existing and proposed fee structures to the Parks Board. The Parks Board will be given a deadline to review and respond back to the Parks Department with feedback.

10. Friends of the Mt. Juliet Parks 501c

- a. No changes reported from last period. Discussed whether to continue this non-profit organization recognizing that donations are still tax deductible if made out to the City.

11. Adjourned at approximately 7:50 pm. Next meeting is March 3 at 6:00 pm.

End of Meeting Minutes

Mt. Juliet, Tennessee

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Agenda - Final

**Tuesday, January 6, 2026
6:00 PM**

Charlie Daniels Park

Parks and Greenways Board

1. Call to Order and Declare a Quorum Present

2. Approval of Minutes

2A.

1543

Attachments: [November 25 Parks Board Minutes](#)

3. Citizens Comments

4. Special Presentations

5. Election of Board Officers 2026

5A. Chair

5B. Vice Chair

5C. Secretary

6. Parks Director Report

7. Old Business

7A. Christmas Lights

7B. Christmas Parade

8. Friends of Mt. Juliet Parks

8A. Treasurers Report

9. Adjournment