



## MEMORANDUM

**Date:** August 21, 2025

**To:** Luke Winchester, Chairman  
and Planning Commission

**From:** Shane Shamanur, PE  
Director of Engineering

**Re:** Review the Roadway and Right-of-Way  
Annexation: E Division Street

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**OVERVIEW:** The subject item is the proposed annexation of roadway and associative right-of-way on E Division Street from the existing city limits at the northwestern property corner of parcel 072 067.00 to a point approximately 2,293 linear feet going east along E. Division Street.

**BACKGROUND & ANALYSIS:** As part of the conditions of approval of the Lynwood Station development placed by the City of Mt. Juliet Board of Commissioners, the developer is required to make improvements to Clemmons Rd. To make these improvements to E Division Street, the City needs to take over ownership of the roadway ROW, so that is the purpose of this request. See the attached exhibit for the requested limits of annexation.

**RECOMMENDATION:** Staff recommends forwarding this item to the Board of Commissioners with a positive recommendation.